



**Administration Arrangement for Cost-sharing or Trust Fund
between the Government of the United Kingdom of Great Britain
and Northern Ireland and the United Nations Development
Programme.**

I am pleased to inform you that it is the intention of the Government of the United Kingdom of Great Britain and Northern Ireland ("the United Kingdom") to make available a contribution ("the Contribution") of 500,000 Pounds Sterling as a grant, to be administered by UNDP for the Public Awareness and Preparedness project for the Referendum on the Belize Border Dispute with Guatemala, UNDP project number: # 00109852, FCO project number: PAM CSSF BEL 000001 subject to your acceptance of the following proposals:

1. The terms of the Framework Arrangement between the United Kingdom and UNDP 28th August 2018 will apply to the Contribution, and to how UNDP administers it, except as otherwise provided herein. The Foreign and Commonwealth Office (the "FCO") will act on behalf of the United Kingdom in matters concerning this Administration Arrangement.
2. The Contribution will be used exclusively for the following purposes: 1) Support to the design and implementation of the national strategic communication plan to promote peaceful means of addressing the long-standing border dispute between Belize and Guatemala; and 2) Support for improved voter registry and re-registration system in Belize as laid out in the project document Public Awareness and Preparedness project for the Referendum on the Belize Border Dispute with Guatemala, UNDP project number: # 00109852, PAM CSSF BEL 000001
3. The Contribution will be subject to the following support costs:
 - (a) 8 per cent for cost recovery for the provision of general management support (GMS) by UNDP headquarters and country offices
 - (b) Direct cost for implementation support services (ISS) provided by UNDP and/or an executing entity or implementing partner
4. The FCO will upon receipt of a request in the form of a numbered invoice from UNDP deposit the Contribution [as a grant] in UNDP's Bank Account



UNDP Contributions GBP
Account No. 6008-6272-2030
Mail Code: 473-672-09-01
Bank of America – London,
5 Canada Square, London, E14 5AQ
IBAN: GB37BOFA16505062722030
Sort code: 16-50-50
SWIFT code: BOFAGB22

in accordance with the following schedule

£175,006.07	by 30 September 18 (ASAP),
£167,866.47	by 01 November 18,
£120,997.23	by 01 January 19,
£36,130.23	by 01 March 19

The above schedule may be amended by mutual consent of UNDP and the United Kingdom dependent upon actual and estimated expenditure and need. FCO will notify UNDP Headquarters of each payment using the form attached at Annex 1.

5. UNDP will provide to FCO with each request for payment, presented in accordance with this section, a *financial utilisation report* of: -
 - a) All amounts previously received under the Administration Arrangement;
 - b) Prior year's expenditure, current year's expenditure to date and unutilised budget to-date under the Administration Arrangement; and
 - c) The balance on the Programme Budget Allotment.
6. Where a project is completed, the expectation is that the Contribution funds will be fully utilised in accordance with the provisions of this Administration Arrangement by 30 September 2018. UNDP will only disburse the funds for the purpose of this Administration Arrangement after such date with the written approval of the United Kingdom.
7. If at any time, either Participant determines that the purposes of this Administration Arrangement can no longer be effectively or appropriately carried out, or if the Framework Arrangement is terminated, this Administration Arrangement may be terminated by either Participant giving three (3) months written notice. Such



8. termination will not oblige UNDP to repay any funds until satisfaction of all commitments and liabilities incurred before the date of termination pursuant to this Administration Arrangement.
9. Subject to paragraphs 6 and 7 above, upon the completion or termination of a programme or activity for which development aid funds have been deposited with UNDP by FCO under this Administrative Arrangement, or upon termination of this Administration Arrangement, UNDP will return any unused balances, including any interest earned thereon, to FCO.

The offices responsible for co-ordination of all matters relating to this Administration Arrangement are:

For the FCO

For UNDP

10. If the above is acceptable to UNDP, I would like to propose that this letter and your reply in confirmation will constitute an Arrangement between the United Kingdom and UNDP for the Public Awareness and Preparedness for the Referendum on the Belize Border Dispute with Guatemala which will take effect on the date of your reply.

Signed by British High
Commissioner to Belize,
Peter Hughes OBE

Signed by Resident
Representative UNDP Belize,
Christian Salazar Volkmann

Witnessed by Minister for Foreign Affairs, Belize, Hon Wilfred Elrington